

COVID-SAFETY AWARENESS

As the COVID-19 pandemic seems to subside, more and more companies are returning to the offices, branches or production units. This situation - along with its many positive aspects - also poses new challenges and dangers for managers and employees alike.



How to operate and work together, keeping the **health of ourselves and others as first priority**? How to prevent a **re-outbreak** of the pandemic, which, if spreads among our colleagues, could cause **serious damage** to our business?

Knowing about the precautions **more or less**, knowing them wrong, or just simply not doing them has probably never been so **dangerous** to us, our colleagues, relatives or our business than before.

During our highly interactive online course, we lay the foundations for a **safety and health culture** in terms of both attitudes and essential behaviors. We teach those specific **safety protocols** that help to keep each other safe after returning to the workplace.

In the first session of the course we focus on the understanding and acceptance of the **necessity of safety precautions**, then dedicate time to **learn and practice** such important protocols like how to use a **mask** properly, how to put **gloves** on and off in a safe way, or how to handle potential dangers arising from **touching different objects** in the office like documents, letter, stationaries.

During the second session we drew the attention to **collective responsibility** and examine the safety aspects of situations that require **interaction with colleagues** – working at our **desk**, strolling around in **community areas** or having a personal meeting in a **meeting room**. We also discuss the principles and practices of **handling visitors** in our office without causing or suffering any inconvenience. And last but not least we talk about how to handle and what to do with those who **break or neglect the rules**.

By the end of the program, participants will

- Understand the reasons and importance of responsible, COVID-SAFE attitude and behaviors.
- Learn specific precaution protocols for individual safety, for working with colleagues and for inviting external guests

Potential follow-up courses

- Leadership for COVID-Safety
- Leadership support

2 X 90 min

TARGET GROUP

All company employees, who are returning to their workplaces after COVID-19 restrictions.

TOPICS:

- The “nothing can happen to me” myth
- **WHY** do we need to take precautions? - The biology and mathematics behind the virus from safety perspective
- Challenge your knowledge - almost knowing is not knowing
- Return to Work Environment - The levels of safety.
- **INDIVIDUAL PRECAUTION PROTOCOLS** - social distancing, cleaning hands, wearing protective equipment and touching objects at the office safely
- **WORKING WITH COLLEAGUES** – working at your desk, in community areas and in meetings in a COVID-safe manner
- **RECEIVING GUESTS** and visitors in the office - keeping ourselves and our guests safe, without inconvenience
- Handling the **RULE BREAKERS** - how to act if we see that someone is violating the rules?

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